



**Riverside High School**  
**19019 Upper Belmont Place**  
**Leesburg, VA 20176**  
(703) 554-8900



**Riverside High School Swim Team**  
**Regional Championship Swim Meet Itinerary & Student Conduct**

**Chaperones: Joel Getis, Head Coach – (703) 969-8269; Ashley Quinn, Ass't Coach – (865) 257-0814**

**Itinerary for Travel on February 11-12, 2016**

**February 11, 2016**

- Bus departs Riverside High School at 2:30 p.m. Estimated travel time to Richmond is 3 hours.
- Hotel: Holiday Inn Richmond South-Bells Road  
4303 Commerce Road, Richmond, VA 23234; (804) 592-2900
- Students will be assigned room by coaches – 4 per room, same gender
- Dinner at approximately 7:00 pm: Pizzas will be ordered for delivery to the hotel.  
Estimated cost per student = \$10.00
- Lights out by 11:00 pm.

**February 12, 2016**

- Breakfast at the hotel begins at 6:45 am. Included with room. Bring all bags, etc. to lobby as we check out during breakfast.
- Bus departs hotel at 7:15 a.m.
- Pool: Collegiate Aquatic Center, 5050 Ridgedale Parkway, Richmond, VA 23234; (804) 447-2487
- Riverside Warm-up: 8:25 a.m. – 8:50 a.m.
- Regional Championship Meet (estimated): 9:00 a.m. – 12:00 p.m.
- Bus departs pool approximately 15 minutes following the end of the meet. We will stop somewhere for lunch.  
Estimated cost per student = \$10.00
- Estimated travel time to Riverside High School is 3:00 hours.

### **Student Conduct for Travel on February 11-12, 2016**

1. Students represent Riverside High School, and Loudoun County Public Schools, at all times and all behavior and conduct must be a positive representation of both.
2. All policies and procedures contained in the Loudoun County Public Schools Overnight and Foreign Field Trip – Student Participation & Permission Form must be followed at all times.
3. All rules and regulations as printed in the Student Handbook must be followed at all times.
4. All Riverside High School Team Rules are to be followed at all times.
5. The students are subject to the authority of the team coaches at all times. If a student has any concern about the behavior of fellow students, he/she should bring the concern to the coaches as soon as possible.
6. The nightly curfew is 11:00 p.m. Students are expected to be in their own room with the lights out at this time. Students may not leave their hotel room after this time.
7. Students are not permitted to have members of the opposite sex in their room at any time.
8. Students are not permitted to enter the hotel rooms of guests who are not affiliated with the Riverside High School swim team.
9. Students are not permitted to change assigned hotel rooms.
10. Students must be on time for all scheduled activities and events.
11. Students must respect hotel property. The student is responsible for any damage or misappropriation of hotel property. The student is responsible for restitution should any damage or losses of property occur.
12. Students must be considerate and respectful of the rights of other hotel guests. Unnecessary and loud noises, such as slamming doors, running in the hallways, loud voices, and loud music, are strictly forbidden.
13. Students are limited to one piece of luggage and one carry on piece. Luggage must have identification clearly visible. Students are responsible for the contents of their luggage and are asked not to bring any personal property of value.
14. Students are to travel with the team at all times. Students shall not enter into any vehicle other than that which is provided by the school without prior consent from the coaches. *If a student is traveling home with his/her parents, the coaches must be notified in writing BEFORE February 11, 2016.*